



MEETING NOTES

Project: Town of Hillsborough, NC
Lawndale Basin Sewer Rehabilitation and Replacement Project

Subject: Pre-bid Conference

Date and time: **Tuesday, July 11th, 2023,**
10:00AM

Meeting place: Town Hall Annex Board
Room
105 E. Corbin Street,
Hillsborough, NC 27278

1. Introductions / Sign-in Sheet

- Owner: Town of Hillsborough
- Engineer: Merrick & Company
- Inspection: Town of Hillsborough – Lucas Cates
- Prospective bidders: See Sign-in Sheet attached.

2. Overview of Project Scope and Timeline

- Unit Price contract for point repairs, CIPP, lateral replacement
- Add alternate bid to replace laterals on private property – Town to coordinate Right of Entry with private property owners and contractor if alternate is accepted.
 - i. See Addendum #1 for clarification.
- Add alternate bid to reconfigure laterals on C1.5
 - i. See Addendum #1 for changes.
- Contractor to provide traffic control per details provided on plans, Contractor will be required to obtain Town of Hillsborough, street cut permits and follow requirements established by Public Works.
- Contractor to complete project within 140 days of Notice to Proceed
- It is the contractor's responsibility to inspect the project area prior to bidding, the majority of work is in existing ROW.
 - i. See Addendum #1 for clarification.

3. Standards and Specifications

- Merrick to provide brief technical overview of CIPP specification. Existing pipe is predominately hollow-core truss installed by HUD contractor.
 - i. See Addendum #1 for clarification on the CIPP curing process.
- This is an ARPA funded project, please review. Key provisions include a Buy American requirement, affidavit from subcontractors, Merrick to confirm that Davis Bacon act does not apply.
 - i. Clarification pending.
- Contract will require payment bond and performance bond.



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- Town must be listed as additional insured on insurance certificate.
- Contractor will be required to submit daily quantities to Town inspector for review, monthly pay applications will be summary of approved daily quantities.
- Weather – CIPP may not be performed at sub-freezing temps, work needs to start before September to ensure adequate lining time at acceptance temps.
- Please review and follow the odor control section – notification to community required.
- Work is only permitted between 8AM and 5PM, laterals must be reopened at end of business day for lined mainlines.
- Contractor must provide notices seven days and 48 hours before work. Inspector needs to witness.

4. Bidder's Questions

- a) Submitted to date.
 - i. See Addendum #1
- b) Open questions
 - i. See Addendum #1

5. Closing Remarks / Action Items Summary

- a) Merrick assembling Addendum #1 for answers to questions.
- b) Merrick including an exhibit showing all recently lined manholes.

6. Potential site visit if desired.

- a) The Town indicated where the Lawndale site is located if any of the bidders wished to drive through the site.

