

**Wake County Public School System
LEAD MINE ELEMENTARY SCHOOL
FIRE ALARM REPLACEMENT**

ADDENDUM NO. 1

DATE: October 20, 2022

PROJECT: Wake County Public School System
Lead Mine Elementary School
Fire Alarm Replacement

OWNER: Wake County Public School System
1551 Rock Quarry Road, Building A, Raleigh, NC 27610

ENGINEER: Dewberry Engineers Inc.
2610 Wycliff Road, Suite 410, Raleigh, NC 27607

This Addendum, applicable to the work designated herein, shall be understood to be and is an Addendum to the contract documents and, as such, shall become a part of and included in the contract.

1. Please see attached October 10, 2023 Pre-Bid Meeting Minutes and Attendance Sheet. The Pre-Bid Meeting Minutes shall become part of the contract documents.

Drawings:

1. No Drawings.

Specifications:

1. No Specifications.

Clarifications:

1. Contract shall be bid single prime
2. General Contractor license is not required to bid.

Attached Documents:

1. October 10th Pre-Bid Meeting Minutes
2. October 10th Pre-Bid Meeting Attendance Sheet
3. WCPSS 2023-24 Traditional School Calendar
4. WCPSS 2024-25 Traditional School Calendar

End of Addendum No. 1



PRE-BID MEETING MINUTES

DATE: October 10, 2023

TIME: 11:00 a.m. – 12:00 p.m.

LOCATION: Lead Mine Elementary School

PURPOSE: Lead Mine ES Fire Alarm Replacement Pre-Bid Meeting Minutes

Summary of Discussion

1. Michael Younts thanked everyone for their interest in the project and attendance at the pre-bid meeting.
2. Michael Younts introduced of Wake County Public School System (WCPSS) Owner team and Design Team (Dewberry Engineers Inc.):
 - a. Billy Massengill (WCPSS) will be the primary Owner Representative
 - b. Michael Younts (Dewberry Engineers Inc) will be the primary Design Team Representative.
3. **Bid Document Access:** Michael Younts asked if everyone was able to access the bid documents.
4. **Project Scope of Work:**
 - a. The removal/replacement of the existing fire alarm system with a Voice EVAC fire alarm system.
5. **School Schedule:**
 - a. This is a traditional calendar school. Work will be scheduled after school and on weekends and taking advantage of any breaks.
 - b. Depending on how the school year develops later in the year, there could be school events that will need to be scheduled around. Further discussions will take place and a list of events and dates shall be provided by WCPSS Owner Representative, if necessary.
6. **Protection Areas:** Contractor shall be required to isolate/protect areas of construction with orange barrier fencing.
7. **Alternates:**
 - a. Alternate #1: Provide Fire Alarm System work by preferred manufacturer. Siemens, Simplex Grinnell, or Mircom.
8. **Unit Prices:**

Description	Unit Price	Unit Measure	Allowance Units
Fire Alarm Annunciating Device (Ceiling or Wall mounted) – Provide and install devices such as Speaker/Strobe/Combination including up to 75 ft of all required concealed conduit, cabling, fittings, connections, and programming for a functioning system.		Each device	10
Fire Alarm Initiating Device (Ceiling or Wall mounted) – Provide and install device such as pull stations, smoke/heat/CO detectors including up to 75 ft of all required concealed conduit, cabling, fittings,		Each device	10

connections, and programming for a functioning system.			
Exit Sign – Provide and install device including up to 30 ft of all required concealed conduit, cabling, fittings, and connections for a functioning system.		Each device	5
Emergency Battery Unit – Provide and install device including up to 30 ft of all required concealed conduit, cabling, fittings, and connections for a functioning system.		Each device	10

9. Allowance/Contingency:

- a. Project includes a \$100,000 contingency/allowance for the owner to use toward their discretion. Any contingency/allowance shall be returned to owner during the project closeout process.

10. Permitting:

- a. Documents will be submitted for permitting by Dewberry once successful contractor is on board. WCPSS will pay permitting fees directly. Contractor shall not include permit fees in their bid.

11. General Conditions:

- a. The General Conditions of the contract apply to all portions of the project. This is a formal bid, so all standard WCPSS policies must be followed. Please see list of some items below:
 - i. No foul language
 - ii. No interaction with staff and students
 - iii. No smoking on campus, including vaping
 - iv. No alcohol

12. Appendix C (Sexual Offender Registry Check Certification Form):

- a. Appendix C of the General Conditions in the specifications requires all contractors working on WCPSS property to submit a “Sexual Offender Registry Check Certification Form”. The successful Contractors, including all sub-contractors, will be required to submit this form when submitting the contract. Contractors are required to complete this information before they will be allowed on the school property.

13. Photo ID Requirement:

- a. WCPSS requires all workers to wear a generated Photo ID, at all times, while on site.

14. COVID-19 Requirements:

- a. There are no COVID-19 requirements at this time. However please see the directions indicated below if requirements are put back in place during construction.

WCPSS COVID-19 GUIDELINES:

1. ALL CONTRACTORS SHALL SCREEN ALL EMPLOYEES AND SUBCONTRACTORS' EMPLOYEES PRIOR TO ENTERING THE SCHOOL. SCREENING SHALL INCLUDE TEMPERATURE CHECKS AND COVID-19 QUESTIONNAIRE PROVIDED BY WCPSS.
2. RECORDS OF ALL SCREENINGS SHALL BE SCANNED AND EMAIL TO WCPSS PROJECT MANAGER WEEKLY.
3. ALL CONTRACTORS AND SUBCONTRACTORS SHALL WEAR PROPERLY FITTED MASKS AT ALL TIMES WHEN ON WCPSS PROPERTY. THOSE WHO VIOLATE THIS POLICY WILL BE REMOVED FROM THE SITE PERMANENTLY.
4. ALL CONTRACTORS AND SUBCONTRACTORS MUST FOLLOW CURRENT WCPSS QUARANTINING GUIDELINES AS FOUND AT [HTTPS://WWW.WCPSS.NET/DOMAIN/17067](https://www.wcpss.net/domain/17067).
5. WCPSS WILL NOT BE RESPONSIBLE FOR ANY ADDITIONAL GENERAL CONDITIONS OR OTHER CHANGE ORDERS ASSOCIATED WITH COVID-19 SCREENINGS AND QUARANTINES NECESSARY TO MEET WCPSS REQUIREMENTS.

15. Project Schedule:

- | | |
|--|----------------------------------|
| a. Pre-Bid Meeting: | October 10, 2023 @ 11:00am |
| b. Open Bids: | October 31, 2023 @ 2:30pm |
| c. Notice of Intent to Award (start shop drawings): | November 1, 2023 |
| d. Return of Owner Contractor Agreement by Contractor: | November 15, 2023 |
| e. Notice to Proceed with Construction: | January 2, 2024 |
| f. Substantial Completion: | September 4, 2024 |
| g. Final Completion: | October 2, 2024 |

16. Liquidated Damages:

- a. Beyond Substantial Completion: \$750 per day
- b. Beyond Final Completion: \$250 per day

17. Staging:

- a. Staging area can be allocated on site as needed. This will be discussed at the Pre-construction meeting.

18. Toilet Use:

- a. Contractors shall provide portable toilets.

19. Utility Use:

- a. Contractor shall be permitted to use existing water and power. These utilities shall be left as when the project began.

20. Bid Clarification Question Contact:

- a. Any bid clarification questions should be submitted in writing to Michael Younts at the following contact information:

Michael Younts
Dewberry Engineers Inc.
2610 Wycliff Road, Suite 410
Raleigh, NC 27607
(919) 424.3757 – work
myounts@dewberry.com – email

21. Project Bid Opening:

- a. Note project bids will be received up until Tuesday, October 31, 2023 at 2:30pm and be reviewed at 1551 Rock Quarry Road, Building A, Raleigh, NC 27610. Enter building on short face of building, facing Rock Quarry Road.
- b. First addendum will be issued Wednesday, October 18, 2023, which will include the Pre-Bid Meeting minutes.
- c. Questions will no longer be taken after Tuesday, October 17, 2023. Any questions will be addressed in the addendum issued on October 18, 2023.

22. Closing Comments:

- a. This is a formal bid project, so contractor shall provide performance and bid bond with bid. Forms are included in Project Manual.

23. Contractor Questions/Owner Comments:

- a. If the NTP is issued after date noted, we will move substantial completion date accordingly.
- b. Delays beyond contractor controls related to shipping will not trigger the liquidated damages fees to be enforced if shop drawings were completed on time.
- c. WCPSS will not entertain material price related change orders post-bid.
- d. WCPSS stated that there are Security cameras everywhere, don't take anything that is not yours.
- e. Contractor shall keep work areas clean in finished areas at the end of each day.

24. Site Walk/Visit:

- a. All parties present can walk around the project site to view existing conditions.
- b. Contractors are welcome to come back and visit the project site if approved by WCPSS. Email Billy Massengill to schedule time with staff notification. Utilize the normal check-in/check-out process in the school office.

July / julio 2023

M/L	T/M	W/M	T/J	F/V
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

August / agosto 2023

M/L	T/M	W/M	T/J	F/V
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
W	W	W	W	W
★ 28	29	30	31	

September / septiembre 2023

M/L	T/M	W/M	T/J	F/V
				1
4	5	6	7	8
H				
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29
W				

October / octubre 2023

M/L	T/M	W/M	T/J	F/V
	2	3	4	5
				6
9	10	11	12	13
W				
16	17	18	19	20
23	24	25	26	27
30	31			
Q/43				

November / noviembre 2023

M/L	T/M	W/M	T/J	F/V
		1	2	3
		W		
6	7	8	9	10
	W			H
13	14	15	16	17
20	21	22	23	24
		V	H	H
27	28	29	30	

December / diciembre 2023

M/L	T/M	W/M	T/J	F/V
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
			V	V
25	26	27	28	29
H	H	H	V	V

January / enero 2024

M/L	T/M	W/M	T/J	F/V
1	2	3	4	5
H	W			
8	9	10	11	12
15	16	17	18	19
H				
22	23	24	25	26
	Q/45	W		
29	30	31		

February / febrero 2024

M/L	T/M	W/M	T/J	F/V
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
V	W			
26	27	28	29	

March / marzo 2024

M/L	T/M	W/M	T/J	F/V
				1
4	5	6	7	8
11	12	13	14	15
W				
18	19	20	21	22
25	26	27	28	29
V	V	V	V	H

April / abril 2024

M/L	T/M	W/M	T/J	F/V
1	2	3	4	5
8	9	10	11	12
	Q/46	W		
15	16	17	18	19
22	23	24	25	26
29	30			
W				

May / mayo 2024

M/L	T/M	W/M	T/J	F/V
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31
H				

June / junio 2024

M/L	T/M	W/M	T/J	F/V
3	4	5	6	7
10	11	★ 12	13	14
	Q/43	W	W	
17	18	19	20	21
24	25	26	27	28

LEGEND / LEYENDA

- ★ First and last days
Primer y último días de clase
- H Holiday
Día Festivo
- W Teacher Workday
Día de trabajo del maestro
- V Vacation Day
Día de Vacaciones
- Q End of Nine Weeks
El Final de Nueve Semanas
- R Report Card
Boleta de calificaciones

Days available for weather make-up in order of utilization / Días disponibles para recuperación de clases por orden

Banked Day
Banked Day
Banked Day
October 9
February 20
April 29
June 13

In accordance with the NC Calendar Law, if the school district must close schools, the superintendent will update this calendar to provide additional days/time by using early release days as full days, scheduled teacher workdays, Saturdays, banked hours of instruction*, or scheduled vacation days to meet legal requirements. If Saturdays are used, they will be full instructional days. If all other options are exhausted, holidays may be used for weather make up.

* Hours accrued by schools over the required 1025 instructional hours.

De acuerdo a lo establecido por la Ley de Calendarios de Carolina del Norte, el Superintendente actualizará este calendario deberá ser actualizado para proporcionar días/horas adicionales, utilizando los días de salida temprana como días completos, días laborales de los maestros, sábados, horas acumuladas de instrucción*, o días programados de vacaciones para cumplir con los requerimientos de ley. Si se utilizan los sábados, estos serán días completos de instrucción. Si se terminan todas las demás opciones, se puede utilizar los días festivos como días de recuperación de clases debido al mal tiempo.

* Horas acumuladas por las escuelas, por encima de las 1025 horas requeridas de instrucción.

MORE INFORMATION / MÁS INFORMACIÓN
www.wcps.net/calendars

July / julio 2024

M/L	T/M	W/M	T/J	F/V
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

August / agosto 2024

M/L	T/M	W/M	T/J	F/V
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12	13	14	15	16
19	20	21	22	23
26	★ 27	28	29	30

September / septiembre 2024

M/L	T/M	W/M	T/J	F/V
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
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30				

October / octubre 2024

M/L	T/M	W/M	T/J	F/V
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	Q/44

November / noviembre 2024

M/L	T/M	W/M	T/J	F/V
				1
4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
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14	15	16	17	18
21	22	23	24	25
28	29	30		

May / mayo 2025

M/L	T/M	W/M	T/J	F/V
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

June / junio 2025

M/L	T/M	W/M	T/J	F/V
2	3	4	5	6
9	10	11	12	★ 13
16	17	18	19	20
23	24	25	26	27
30				

LEGEND / LEYENDA

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Día de Vacaciones
- Q End of Nine Weeks
El Final de Nueve Semanas
- R Report Card
Boleta de calificaciones

Days available for weather make-up in order of utilization / Días disponibles para recuperación de clases por orden

Weather Make Up

- *Banked Day
- * Banked Day
- * Banked day
- * January 2
- *February 17
- *May 2

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