**REQUEST FOR QUALIFICATIONS**

Designer Selection

RFQ-24-C-LC Carnage MS Creek Bank Restoration

Firms wishing to submit for consideration should follow the guidelines established herein. A Statement of Qualifications along with supporting documentation should be submitted to: Facility Assessment & Lifecycle Department, Attention: Tony Champion, Director of Facility Assessments and Lifecycle, WCPSS, by **12:00 p.m., Friday February 23, 2024.**  Responses should be submitted electronically to tchampion2@wcpss.net and three (3) printed copies delivered to Wake County Public School System, 1551 Rock Quarry Road, Building A, Office 108E, Raleigh, NC 27610. Statements of Qualifications received after that time will not be considered.

1. **Project Scope of Work** – Design for restoration of creek bank adjacent to track facility. Design work will also include additional items of concern during initial site visit.
2. **Professional Services Required** – Firm will provide turnkey design services including but not limited to removal of existing debris, replacement of fencing and erosion prevention measures for creek bank and additional items as determined in the scope walk-through, permit applications as required, bidding, construction administration including scheduling, pre bid, preconstruction meetings, regular site construction meetings during the project, and project closeout.
3. **Schedule** – Qualifications submitted February 23, 2024, with design fee negotiations immediately following the selection with an anticipated design notice to proceed of May 6, 2023.
4. **Selection Criteria & Format of Proposal** – The qualifications presented will be used for ranking and selection.
5. **Insurance** – The selected design firm must carry a minimum of $1,000,000 of professional liability insurance.